

OFFICE OF LOKAYUKTA HARYANA CHANDIGARH

NO. Spl. No. 1/LK-HR

Dated: 23.06.22

PUBLIC NOTICE

Subject:- Matter pertains to unnecessary correspondence/reply/ objections and other misc. intimations received in the office of Hon'ble Lokayukta on Email from the different officers/complainants/ concerned respondents.

To

1. All the Administrative Secretaries of Government Haryana.
2. All the Heads of departments.
3. All the Managing Directors/Chief Administrators of all the Boards/Corporations, in Haryana State.
4. All the Divisional Commissioners in the State of Haryana.
5. All the Deputy Commissioners of the State of Haryana.

Through this Public Notice, it is informed that during Covid-19 pandemic the state Govt. had issued instructions and the then Hon'ble Lokayukta, Haryana had also pleased to observe and instruct that the officers/officials of the concerned departments from the field are advised not to visit the institute on the dates fixed for hearing and it was further directed to send their reply/objections/comments etc. on the official Email of this institution. This practice has been followed in previous two years in daily routine.


Hon'ble Lokayukta has been pleased to review the practice vide order dated 08.06.2022. Consequently, all the heads

of the departments are hereby informed that to adhere the revised instructions which are as under:-

All the concerned Heads of the departments are hereby desired to avoid the Emails and send their replies/reports/objections/comments etc. through registered post only, if necessary, under the signatures of Head of the department and not by the subordinate staff as it increases the volume of record by repeating the same reply on the same subject by the different officials.

If any of the reply/objections are received from the concerned departments in complaints through Email or which is not duly forwarded by the Competent Authority, will not be taken on record.

Kindly instruct to all the subordinate offices in this regard for strict compliance of the revised instructions.


REGISTRAR
O/o Lokayukta, Haryana